

REQUEST FOR MBA STUDENT TO TAKE A NONMBA COURSE

LAST UPDATE: 1/23/2009

POLICY

- After the first semester of the program (the Core semester) all MBA students are allowed to enroll in a maximum of 18.5 credit hours (19 in fall of year two) per semester without additional tuition charges being applied.
- If a student exceeds 18.5 credit hours (19 in fall of year two) in any given semester they will be charged the per credit rate for all hours beyond the 18.5 allowed – first applying the rate for any credit hours external to Olin and then at Olin’s internal rate.
- A maximum of 9 credit hours of pre-approved Washington University graduate level coursework (see following page/reverse for list of approved courses) taken outside of Olin can be applied towards elective requirements for the MBA degree (note – separate rules apply for Joint/Dual degree students).
- Full-time MBA students are allowed to enroll in Washington University courses outside the Business School that **do not** satisfy degree requirements at no additional charge as long as the stay within the 18.5 credit per semester limits, subject to the following additional limitations:
 - no such course may be taken during the first semester of the program,
 - courses must be selected from the day division of our partner schools
 - students must stay within the overall 18.5 credit hour limit per semester noted above
 - students must be in good academic standing
- The host school has final approval on all registrations in their courses. For example, some courses may not qualify for external students, some may have specific prerequisites, and others may simply not have space available. You must follow the approval process established by the host school.
- Courses taken under this agreement will not necessarily qualify as meeting requirements towards a second degree.
- Courses taken above and beyond any of these limits will result in additional tuition charges based upon the course, the program and the school as described above.
- NOTE: courses offered through University College or in evening divisions of partner schools are not eligible.

If approval is granted the student is responsible for registering on-line (where applicable) for the course and for obtaining any special approval need by the other school. Note that each department (including Business) reserves the right to remove students from other schools from their courses if necessary for any reason.

Student and Course Information

Date: _____ Name: _____ ID#: _____

Course Title: _____

Course Dept. #: _____ Course #: _____ Section #: _____ Semester: _____ Credit hours: _____

Dean/Registrar Approval (non-business program):

Name: _____ Signature: _____ Date: _____

For MBA Programs Office Completion

Request approved Request denied (if denied, reason: _____)

Dir. of MBA Student Affairs or Associate Dean signature: _____ Date: _____

- These credits will count toward the MBA degree requirements (they are approved for MBA credit).
- These credits will **not** count toward the MBA degree requirements.
- Additional tuition charges apply (at the host school’s rate).
- No additional tuition to be applied.

Courses Outside of Olin Approved for MBA Credit

School of Arts and Sciences

Economics Courses numbered 400 and above
Foreign Language courses numbered 400 and above
L32 578 - International Political Economy
L24 475 – Statistical Computation (cross-listed as U20 475)

School of Engineering

E80 535 – Analytical Methods for Engineering Policy Decisions
T81 5505 – Applying Project Management
ChE 551 – Data Analysis and Experimental Design
T81 5503 – Developing Leadership for Technology
T55 561 – Engineering Law
T55 523 – Engineering Project Management
CS 514N – Fundamentals of Computer Science
T81 507D – Information Management & Enterprise Transformation
T55 5502 – Intellectual Property and Technology
E80 574 – International Technology Management
E64 533 – Legal Aspects of Waste Management
E61 467A & 468A – Management Information Systems I & II
E81 505A – Managerial Computing
T81 504D or E81 504B – Management of Information Technology
T81 572B – Modern Database Concepts and Application
T82 533A – Network Design I
T82 552 – Networking Small Systems
T81 504C – Practical Management of Information Technology
T55 522A – Principles of Strategic Planning
E65 551 – Probability and Stochastic Processes I
T55 535 – Productivity and Quality Control
E61504N – Programming Concepts and Practice
T81 5504 – Project Management Fundamentals
T81 509B – Project Management – Leadership and Teamwork
T81 507D – Seminar in Information Management and Enterprise Transformation
CSE 528 – Software Project Management
E80 502 – Strategic Management of Technology
T81 502C – Systems and Application Architectures
T55 563 – Technical Communications for Engineering Management
CSE 507A – Technology Entrepreneurship
E80 584 – Technological Entrepreneurship
T81 503C or D – Technology Change Management
T82 532A – Telecommunications Regulation and Public Policy

School of Social Work

S20 5011 – Economics of Social Welfare
S50 5066 – Marketing, Resource Development and Community Relations
S40 5842 – Social Policy Analysis & Evaluation
S50 5020 – Working with Boards and Volunteers

School of Law

W74 611D – Antitrust
W74 645A – Bankruptcy
W74 540B – Business Acquisitions
Commercial Paper
W74 589A – Consumer Transactions
W74 642 – Corporate and White Collar Crime
Corporate Law
W74 648E – Corporate Taxation Law
W77 720B – Corporate Reorganizations
W74 538N – Corporations
W74 690C – Employment Discrimination
W74 613B – Employment Law
W74 613B – Environmental Law
W77 716C – Family Wealth Management
W74 549J – Federal Income Tax
W77 707D – Health Care Law
W74 554B – Health Law and Regulation
W75 530D – Intellectual Property Licensing
W74 704B – Interdisciplinary Environmental Clinic
W74 553A – International Law
W74 560A – International Organizations
W74 615 – Land Use Law
W75 537A – Management and Evaluation of Intellectual Property Assets
W74 641N – Mediation & ADR Theory & Practice
W74 578D – Negotiation
W74 572A – Non-profit Organizations Planning & Drafting
W74 565M – Real Estate Transactions
W74 569D – Securities Regulation

University College

U85 546 – Assessing Economic Globalization: Opportunities and Risks
U 87 515 – Building and Effective Mentoring Program
U87 565 – Building High Performance, Team Based Organizations
U 85 516 – China's Capitalist Road
U87 539 – Coaching Strategies and Techniques for Managers
U87 570 – Employee Benefits
U 85 5461 – Managing Global Resources and Environmental Sustainability
U87 5461 – Managing Human Capital – The Impact of Globalization
U76 410 – Managing and Motivating Nonprofit Boards, Volunteers and Staff
U87 554 – Mergers and Acquisitions: Challenges for Human Resources Management
U87 530 – Organizational Development
U76 415 – Resource Development for Nonprofit Organizations
U87 509 – Using Assessment and Measurement to Transform Your Organization
U87 564 – Workplace Harassment: Sources, Issues and Remedies